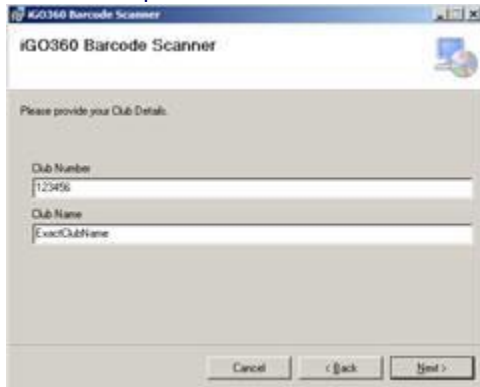



Please install the Utility on all computers that will have a desktop barcode scanner, RFID reader or Credit Card reader attached. The Barcode Settings should be exactly as they appear in the Club Information page of your program. Contact support if you don't have your Authentication Settings available.

To Install the Barcode Scanner Utility, follow these Steps:

→ This utility must be installed on a Windows user with administrator permissions. When you run the program after installation it should remain in startup in case computer is restarted.

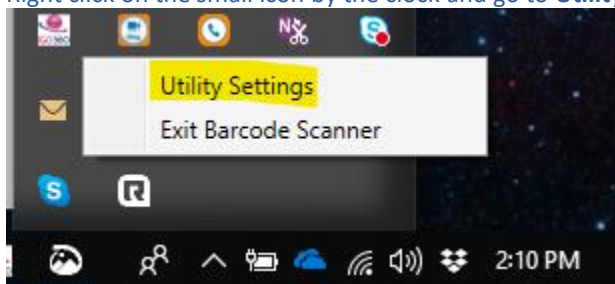
1. Download and save the file from https://s3.amazonaws.com/igo360/OsteoStrong_IGO360_Installer_1.4.0.exe.
2. Right Click on the saved file and select **Properties** from the menu. Click to **Unblock** on the General tab if available and then click **OK**.
3. Right Click again and **Run as Administrator**. If User Account Control asks for permission, click **Yes** to allow permission.
4. On the first screen, click **Next**.
5. Enter club details on the next screen.
 - a. In iGo 360 from Club level, *Settings > Club Information* to copy Club Number and Name. *Note: Please ensure you type or copy the Club Number and Club Name exactly as it appears in Club Information with no extra spaces before or after the data. It is recommended that you copy and paste to make sure that the information matches exactly.*
6. Enter the requested information and click **Next**.



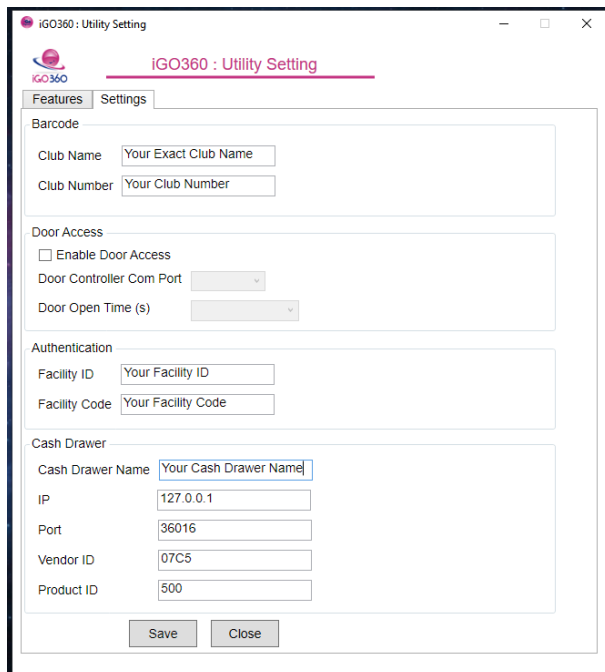
7. Simply click **Next** on this step. On the next screen, click **Next** to begin installation.
8. Please wait, as the screen indicates, for the installation to complete. Once the installation is complete, click **Close**.
9. Once the program is installed, right-click on the shortcut  on your desktop and select **Properties**.
10. Select the **Compatibility** tab, click to **Change Settings for all Users** and select to **Run this program as administrator** there as well. Click **OK**.



11. Reboot the computer and if there is an update available when program starts, please allow it. Reboot again if instructed.
12. Right click on the small icon by the clock and go to **Utility Settings**.



13. Verify the Club Name and Number and enter the Facility ID and Facility Code that you got from support. Click **Save**.



- This application installs as a startup item that launches each time you restart your computer. Even if you log out of iGo360 and/or close the Welcome Screen, the barcode scanner program will be up and running and will accept attendance or open the door if applicable. It will stay minimized unless there is an "Access Denied" result. In this case it will pop up to alert the employee.
- The barcode scanner and the RFID reader are themselves "Plug and Play". You do not need to install a driver.